

**Heart of the Ozarks
Emmaus Board Meeting
Fayetteville Central United Methodist Church
August 6, 2016
*Minutes***

Meeting was called to order at 9:10 a.m. by Chair Amy Jo Williams

Members Present:

Chair Amy Jo Williams	Art Alderson	Kelly Collier
Stefan Lyons	Kathryn O'Brien	Dennis Sanders
Dan Williams		

Opening Devotional and Prayer – Kathryn O'Brien

Approval of Minutes from Board meeting held April 30, 2016 submitted by Kelly Collier
Motion to approve by Dan Williams; second by Kathryn O'Brien
Motion carried

Financial Report (dated July 31, 2016)

- Motion by Art Alderson to accept report; second by Kelly Collier

Discussion:

Questions regarding how the account has grown, how receipts are captured in the report, how obligations against the balance for upcoming Walks need to be provided, the need to keep funds separated by function and use, etc.

Some monies were received from donations

Kelly Collier offered to make contact with Blair Johanson (acting Treasurer) to get details.

Kelly Collier will also secure guidelines for the Ginny Cheek account either through Blair Johanson or Randy Telbow.

Art Alderson shared that Blair Johanson asked that the Board be reminded the 501C3 Report needs to be submitted annually, payment of copyright (music), and other obligations

Motion carried

Open Board Positions, Cycle of Replacement and Responsibilities of Board Positions

Extensive discussion utilizing the Emmaus Handbook

Consensus was the Board must be intentional about the "reset" button

Amy Jo Williams reviewed the Board positions (page 106, #8)

The following Board members exit service:

Kristen Shepard – December, 2016

Art Alderson, Lyn Poplin, and Dennis Sanders – December, 2017

Kelly Collier, Jeff Jackson, Stefan Lyons, Kathryn O'Brien, Amy Jo Williams, and Dan Williams – December, 2018

Art Alderson suggested the Vice-Chair be part of the design (part of the model) elected by the Board (first sentence, page 106)

With Board transition and the need for consistent leadership, the Board by consensus agreed upon the following:

- Amy Jo Williams will continue to serve as Community Lay Director (Chair) for the remainder of 2016 and the 2017 term.
- Kelly Collier will serve as Vice-Chair for the remainder of 2016 and the 2017 term. He will serve as Chair for the 2018 term.
- Kathryn O'Brien will serve as Secretary for the remainder of the 2016 term.
- The Treasurer position is open with Blair Johanson serving as interim until this Board position is filled.

The Board reviewed Committee Positions – the Chair and Vice-Chair are ex-officio members of all committees.

The Board agreed by consensus to collapse Agape, Literature, Kitchen, Music/Entertainment under Team Selection committee.

The following committee assignments were made:

- Gatherings – Stefan Lyons
- Community Trainings – Dennis Sanders
- Website – Kathryn O'Brien (Dan Williams and Stefan Lyons to prepare newsletter for website)
- Registration/Database – Jeff Jackson (Amy Jo Williams and Dan Williams to assist as needed with current information needed from Debbie Brandon)
- Facility Venue/Set-up & Breakdown – Dan Williams
- Team Selection (to include Agape, Literature, Kitchen, Music/Entertainment) – Kristen Shepard
- Candlelight & Sponsors' Hour – Kelly Collier
- Sponsorship/Group Reunions/Follow-up (Babe Chick Check-in) – OPEN
- Other Ministries (to include Face-to-Face, Chrysalis and Journey to the Table) – Art Alderson (Ken McNamara will work with Art Alderson regarding Chrysalis)

Covenant, Commitments and Model

Extensive discussion regarding the need for commitment to the fidelity of the Emmaus model

Website and Communications

Extensive discussion regarding the need to have a working website which is current, directive and informational

Upcoming Events and Associated Training

- Face-to-Face – October 22-29, 2016 – Rogers Central United Methodist Church
- Men's Walk – April 20-23, 2017 – Camp Siloam (Team selection is in process.)
- Women's Walk – April 27-30, 2017 – Camp Siloam (Team selection is in process – Carly Moquin/LD, Julie Kramer, Megan Petty & JaNetta Gibbs/ALDs.)
- Chrysalis – dates and venue to be determined

Associated Training tabled until next Board meeting.

Other Business

Amy Jo Williams requested collection of old Board member books to cut down on these costs. Trailer replacement was briefly discussed. Board consensus was not to replace the trailer. To seek the donation (or pay the fee) of a storage facility was determined to be a more appropriate solution at this time.

Pilgrim Applications – must notify the HOTO Emmaus Community the deadline for submission is 2 weeks prior to any Walk and this deadline will be enforced.

Open Board Positions – must seek individuals to fill these positions

Meeting Dates

The Board agreed by consensus to meet monthly until the close of 2016.

Next Board meeting – September 24, 2016 at Mt. Olive United Methodist Church in Van Buren
9:00 a.m.-noon

Agenda items to include:

- Reports from Board Representatives for Spring, 2016 Walks – Dennis Sanders and Kristen Shepard
- Board Elections for 2017 – Amy Jo Williams
- Committee Reports:
- Team Selection Committee Report – Kristen Shepard
- Website Update – Kathryn O'Brien
- Gatherings – Stefan Lyons

Meeting adjourned at 12:15 p.m.