

**Heart of the Ozarks
Emmaus Board Meeting
Grace Community United Methodist Church
February 18, 2017
*Minutes***

Meeting was called to order at 9:30 a.m. by Chair Amy Jo Williams

Members Present:

Amy Jo Williams	Bobby Bell	Karen Hawkins	Bonnie Sher
Kathryn O'Brien	Art Alderson	Dan Williams	Kelly Collier
Dennis Sanders	Jeff Jackson		

Opening Devotional – Kathryn O'Brien

Prayer – Dan Williams

Upper Room Video was viewed and Emmaus Servant Canon was shared.

Approval of Minutes from Board meeting held November 5, 2016 submitted by Kathryn O'Brien, Secretary.

- Motion to approve by Jeff Johnson; second by Dan Williams
Motion carried

Financial Report and Budget – Kelly Collier

- Motion to accept report (dated 01/31/17) by Bobby Bell; second by Jeff Johnson
Motion carried
- Ginny Cheek Fund has been moved to General Fund as approved by the Board at meeting held 09/24/16 and will remain as a line item within the budget.
- Art Alderson encouraged the Board to consider an annual budget to reflect anticipated expenses and actual expenditures.
- Given the financial status, Kelly will draft a letter soliciting donations from the HOTO Emmaus Community.

Board Rep Reports

- Report by Dennis Sanders provided.
- Report by Ken McNamara tabled until next meeting. [Art will secure from Ken.]

Update on 2017 Spring Walks (#91 and #92) – Amy Jo Williams

- Both teams are mostly filled. These openings should be filled by the second training.
- First training went well.
- Issues from previous Walks (#89 and #90) were discussed – lack of information on Sponsor Forms, Pilgrims going home during the Walk, using volunteers for meals, baptism/reaffirmation of faith at Men's Walk, etc.

Communications

- Website update provided by Kathryn O'Brien.

Board Training – Art Alderson and Amy Jo Williams

- Available in Little Rock or can be completed online. Sharon Garrison is our assigned contact from the Upper Room.

Board Member Leadership and Responsibilities

- Reviewed Appendix Q (Page 81) from the Walk to Emmaus Coordinators' Manual. Assignments were made as follows:
 - Lay Director – Amy Jo Williams
 - Spiritual Director – Bobby Bell
 - Secretary – Kathryn O'Brien
 - Treasurer – Kelly Collier
 - Team Selection – Dennis Sanders (Tony Coffey will assist)
 - Communications/Website – Kathryn O'Brien
 - Gathering – Stefan Lyons
 - Group Reunions – Bonnie Sher
 - Candlelight/Sponsors' Hour – Kelly Collier
 - Literature – Karen Hawkins
 - Agape – Bonnie Sher
 - Facilities – Dan Williams
 - Kitchen/Snack – Tony Coffey
 - Music/Entertainment – OPEN
 - Prayer Room – Karen Hawkins
 - Registrar – Jeff Johnson
 - Other Ministries – Art Alderson & Ken McNamara
- Art Alderson facilitated extensive discussion of the need for Board mission and vision statements.

Upcoming Events

- Remaining training dates for the Spring Walks are scheduled for:
 - March 4
 - April 1
- Face-to-Face
 - Fall, 2017 in NWA at CUMC
 - Spring, 2018 in RV with location TBD (Heritage UMC in Van Buren?)
- Chrysalis
 - Girls' Flight – July 12-15
 - Boys' Flight – July 19-22
 - Both Flights will be held at St. Paul's UMC in Fort Smith

- Walk Dates for 2018
 - Men's Walk – April 19-22
 - Women's Walk – April 26-29
 - Location for both TBD
 - Training dates [location for all TBD]
 - February 3, 2018
 - March 3, 2018
 - March 10, 2018 (inclement weather/make-up date)
 - April 4, 2018

Board Meeting Dates for 2017

- April 29th – Camp Siloam at 3 p.m.
- June 24th – Heritage UMC in Van Buren at 9:30 a.m.
- August 26th – Eureka Springs UMC at 9:30 a.m.
- October 28th – Ozark UMC at 9:30 a.m.
- December 2nd – Video Conference [time and location TBD]

Meeting adjourned with prayer at 12:20 p.m.